

KERN Partners Ltd. (www.kernpartners.com) is a leading independent energy sector private equity firm established in 2000 with the vision of building a firm of professionalism, integrity and exceptional performance. At the core of KERN's practice is a belief in building long-term franchise value through partnership relationships with limited partners, portfolio companies, service providers and members of the Firm.

Senior Accountant

Opportunity

We are looking for an enthusiastic individual to join a small Finance & Accounting team for a 12 month term for maternity leave coverage anticipated to start in September 2010. The successful candidate will have the opportunity to work within a dynamic environment and gain insight into the operations of a private equity firm, reporting directly to the CFO and Senior Finance Manager. In addition to working closely with the Finance & Accounting team, the candidate will work with other professionals across the organization, including members of the Investment team. The candidate will support the Finance & Accounting team with the following core responsibilities:

Financial Reporting

- Preparation of quarterly Fund reporting package for three separate Funds.
- Preparation of supplemental accounting information for investors including capital account statements, capital call and distribution notices.
- Assistance with corporate reporting and other financial analysis as required, such as presentations for the Annual Meeting, capital forecasting, and other Fund analysis for other professionals at KERN.

Fund Analysis/Other

- Preparation of Fund portfolio information including ensuring the timely and accurate recording of information in the accounting systems (Quickbooks and Investran), including accounts payable.
- Calculation of Fund quarterly management fees.
- Compilation of information for investors – fund analysis and ad hoc requests.
- Assistance with completion of surveys and other requests for data.
- Maintenance of banking and brokerage relationships in Canada and the United States.

Candidate Profile

The candidate will play a key role within the Finance & Accounting team. The successful candidate will possess the following skills and credentials:

Education and Experience

- University Degree, with a focus in either finance or accounting.
- Completion of one of the following designations is an asset but is not required: CA/CMA/CGA/CFA.
- Experience with Excel, Word and PowerPoint. Experience with Publisher is beneficial.
- Proficiency in QuickBooks is required.
- Experience with Investran software is beneficial.

- Experience in Canadian/US (corporate, partnership, and other) tax would be an asset.
- Experience in the investment business/private equity industry would be an asset.

Competencies

- Strong organizational skills, to be able to handle multiple priorities and deadlines in a fast-paced environment with a high degree of accuracy.
- Excellent communication skills, both written and verbal, and the ability to communicate effectively with individuals within the Firm, as well as external parties.
- Self-starter with the ability to work independently and/or as part of a team.

The Location

Calgary, Alberta

Interested candidates should send a cover letter and resume by email before Thursday August 12, 2010 to the attention of Ms. Jill Boddy at info@kernpartners.com.